



Northern Kentucky University
Office of International Students & Scholars_____

Dear Student,

On behalf of the Office of International Students and Scholars (OISS), we would like to say that we are all very excited about your arrival to our university in January. It will be a busy and exhilarating time for all of us, so get your rest while you can. As OISS staff, we are pleased to assist in your adjustment to the campus and community. We are here to aid you with personal, social, academic, cultural and immigration matters but our main role is to be friendly faces that you can come to with any need.

We have planned several orientation activities during your first week on campus that will help you with your initial adjustment to life at NKU and the United States. We anticipate your arrival to the Greater Cincinnati area on January 5, 2010. To assist us in our preparations for your arrival, we do request that you send us details of your arrival, for example, date, time, and flight number. Please send us an email with this information to oiss@nku.edu. For those of you who will be living in the residence halls, we can use this information to inform Residential Life of your approximate arrival. Arrival and pre-departure information is available on our website at <http://oiss.nku.edu>. **Please note: You will not be permitted to attend NKU this semester if your arrival at NKU is past the expected reporting date listed on your Form I-20.**

All new international students must register for a Check-in session and attend the new international student orientation organized by OISS. In order to register in advance please visit our web site at <http://oiss.nku.edu>. At the Check-in and orientation session, you will receive essential information regarding immigration, registration and other life practicalities. Please bring your passport, Form I-20 or DS-2019 and your Arrival/Departure Card (Form I-94) to this session. We are required to register your arrival information with the US Department of Homeland Security in SEVIS. We will offer the Check-in and orientation session on Tuesday, January 5, 2010. A make-up session will be offered on Wednesday, January 6th but no English exam will be available.

One final note about your arrival! An Institutional TOEFL exam (if applicable) will be given on January 5th for conditionally admitted students. Math Placement exams will be scheduled during the same week. These tests are only given *once* and cannot be repeated. Therefore, attendance is mandatory and essential for all admitted students. Any student who doesn't arrive on time to take the English exam will automatically be placed in the American English Language Program (AELP). The TOEFL exam is available to any conditionally admitted student who has not provided NKU with a copy of his/her TOEFL score or some other proof of English proficiency (see our English Language proficiency policy on our web site at oiss.nku.edu). Any student missing the math placement exam will not be able to register for courses and may have fewer course options available in the first semester at NKU.

We welcome you to Northern Kentucky University. It will be a pleasure getting to know each of you in the very near future. If you need any further information, please contact the Office of International Students and Scholars at (859) 572-6517 or email to oiss@nku.edu.

SEE YOU IN JANUARY!!!!!!

Sincerely,

A collection of handwritten signatures in black ink. The signatures are arranged in two columns. The left column contains three signatures: 'Alicia Alderson', 'Elizabeth Oranik', and 'Jane Bratton'. The right column contains three signatures: 'Carmen Kirschbaum', 'Maurice Woods', and 'Elizabeth Alderson'.

The OISS staff

Congratulations on your SPRING semester acceptance!

- **Check-in**

You MUST report to OISS upon arrival and attend a Check-In and orientation session with our office. This is the first step for all International students and scholars. You will register for the Check-In and orientation session upon your arrival at NKU. In order to do this, please come to the Office of International Students and Scholars (University Center 405) or go to our web site and register for one of the following Check-In sessions:

10am – 3pm Tuesday, January 5th SU 105 **(REQUIRED English Exam available)**
10am – 3pm Wednesday, January 6th SU 109 **(NO English Exam available)**

You must bring the following documents to Check-in as they will be photocopied by OISS staff during the program:

1. Passports for you and accompanying family members (spouse and/or children);
2. Form I-20 or DS-2019 (if applicable)
3. Form I-94 Arrival/Departure Record for all family members

- **Institutional TOEFL exam**

This exam is available to conditionally admitted students only. There is a \$20.00 examination fee made payable to Northern Kentucky University.

- **Housing**

Want to live on campus? Have you mailed your housing application and deposit? Hurry! Space is very limited. Official move-in dates are **January 8-10, 2010**. ***If you plan to move into your room before January 8, 2010, you must make special arrangements for early move-in with Residential Life*** by calling the Housing Office @ (859) 572 – 5676 or by sending an email to the Office of International Students and Scholars at oiss@nku.edu. As an international student you will be charged \$14.00 per night until the official housing agreement takes effect. It is recommended that all freshmen live in the residence halls for at least one semester if attendance begins in the spring or one academic year if attendance begins in the fall. Students must complete a housing application and pay a \$200 deposit: http://housing.nku.edu/docs/Housing_and_Dining_A.pdf . Housing costs are listed on the web site at <http://housing.nku.edu/docs/diningrateswithrooms.pdf> You must have housing arrangements before you arrive at NKU. The last day to submit your housing application is December 1, 2009.

- **Medical Form**

The enclosed medical form must be completed by you and your physician. You may mail it to the Office of International Students & Scholars or provide this to our office upon your arrival.

- **Health Insurance**

Health insurance is mandatory for every international student in F-1 visa status. The cost for the January 2010 to August 2010 period is \$533.00 (does not include dependents). The annual fee is \$948 which is approximately \$79.00 per month. NOTE: This fee is subject to change at any time without notice.

- **Payment of Fees**

Bring enough money to cover *all* of your tuition, housing, health insurance, books, and miscellaneous expenses (in the form of a bank draft, cashier's check, money order or traveler's checks). Naturally, there are hidden costs of college that we forget to take into account. To find out more information on this, please visit the Bursar's office web site at <http://bursar.nku.edu/docs/mostofmoney.pdf> and you can locate all the fees associated with attending NKU at <http://bursar.nku.edu/students/tuitionfees.php>

- **Orientation to the University**

If you are a new *undergraduate* international student, you will be enrolled in a special 3 credit hour course called University 101 your first semester. More information will be available after your arrival.

- **Arrival and Flight Information**

Do you have family/friends who will meet you at the airport? If not, we'd be happy to meet you at the airport and bring you to campus. If traveling from overseas (or even if you are already in another region in the U.S.), please let us know your flight information and when you plan to arrive in the *Northern Kentucky/Cincinnati Airport* by sending us an email with your flight information by December 1, 2009: Send your detailed flight and arrival information to: oiss@nku.edu.

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|--------------|-------------------|-----------------------|-----------------------------------|
| Allergies | Epilepsy | Pleurisy | Tuberculosis |
| Anemia | Eye Disease | Pneumonia | Typhoid Fever |
| Appendicitis | Glandular Disease | Poliomyelitis | Ulcer |
| Arthritis | Heart Disease | Psychoneurosis | Undulant Fever |
| Asthma | Hepatitis | Rheumatic Fever | Venereal Disease |
| Chicken Pox | Kidney Disease | Rupture or Hernia | Vertigo (Dizziness,
Faintness) |
| Cholera | Malaria | Scarlet Fever | Whooping Cough |
| Depression | Measles | Sinus Disease | Other |
| Diabetes | Meningitis | Skin Disease | |
| Diphtheria | Mononucleosis | Thyroid Abnormalities | |
| Ear Disease | Mumps | Tonsillitis | |

Remarks: _____

3. Has the patient ever had any serious illness or operation not listed above? Yes No

If yes, please explain: _____

4. Has the patient ever been hospitalized? Yes No

If yes, please give reason and date: _____

5. Does the patient's family have a history of:

- Diabetes Yes No
 Tuberculosis Yes No
 Cancer Yes No
 Kidney Disease Yes No
Migraine Yes No
 High Blood Pressure Yes No
 Coronary Artery Disease Yes No

Other comments on family history: _____

6. Immunization Record

	Date	Date	Date	Date
DPT				
TD				
TETANUS				
POLIO				

Measles (Rubeola)

- Patient had live measles vaccines after one year of age. Date _____
- Patient had measles diagnosed by a physician. Date _____
- Patient had the disease in the past as demonstrated by a rubeola titre. Date _____
- If unable to verify immunity, please immunize. Date _____

Mumps

- Patient had live mumps vaccines after one year of age. Date _____
- Patient had mumps diagnosed by a physician. Date _____
- Patient had the disease in the past as demonstrated by a mumps titre. Date _____
- If unable to verify immunity, please immunize. Date _____

Rubella

- Patient had live rubella vaccines after one year of age. Date _____
- Patient had the disease in the past as demonstrated by a rubella titre. Date _____
- If unable to verify immunity, please immunize. Date _____

7. Tuberculosis

Tuberculosis Skin Test: Result _____ Date _____

Chest X-Ray: Result _____ Date _____
 (If tuberculin test is or has been positive **CHEST X-RAY IS REQUIRED**)

Has the patient ever had BCG? _____

GENERAL HEALTH

1. Weight _____ 2. Height _____ 3. B.P. _____ 4. Pulse _____

5. Vision Right _____ Corrected to _____ Left _____ Corrected to _____

	Normal	Abnormal	Comments
6. HEENT			
7. Thyroid			
8. Lungs			
9. CV			
10. Abd.			
11. Musklesketal			

12. Urinanalysis Glucose _____ Blood _____ Protein _____

DATE

PHYSICIAN SIGNATURE

OFFICE STAMP

ADDRESS

A copy of this form will be placed in the Student Health Office at Northern Kentucky University.
 Please send the completed form to:
 Office of International Students and Scholars
 University Center 366
 Northern Kentucky University
 Highland Heights, KY 41099